

The Story Builder Tool User Guide

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The StoryTelling Project

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STORY BUILDER English | Español

Express your learning story in your own way on the StoryTelling Project and share it with others — together our stories can contribute to the rethinking of our learning systems.

Stories connect us, help build relationships and share information that is important to learning about ourselves, people and the world around us.

This project's goal is to provide awareness through stories of current barriers, challenges, successes and exclusionary situations that we all experience in our learning journeys.

Start building your story!

[BROWSE STORIES](#)

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This project is supported by the [William and Flora Hewlett Foundation](#) and the [Oak Foundation](#).

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Story Builder Instructions — Short version

To upload your story please go to the Storytelling website at <https://stories.floeproject.org/>

Add Content Blocks

The Story Builder is designed based on building blocks. To create your story, click on an icon at the top of the Story Builder to add a content block. You can add as many blocks as you like but you won't be able to reorder them. There are four types of blocks you can use to build your story: Written content, images (photos of items, drawings, diagrams, etc.), audio (sound), video (audio and visual)

Add Descriptions (Metadata) to Content Blocks

Each block includes a few extra text fields for additional information about its content. This information is called 'Metadata' and it helps screen readers, search engines and other assistive technologies to find and access the content of each block.

Remove Content Blocks

To remove a content block, first select the checkbox at the top right corner of each block and then click on the trash can icon on the top right corner of the Story Builder Tool. Deleted blocks cannot be retrieved.

Add Story Title, Author Name and Keywords

Selecting "Continue" takes you to the next step where you can add a title, author name and keywords to your story. This information helps others to find your story and attribute it to you when they are reusing it.

Preview Story

Selecting "Preview My Story" displays how your story would look like when it is published. You can always select the "Back" button to go to the previous section and continue editing your story.

Publish Story

Selecting "Publish My Story" submits your story to the Storytelling project website. Published stories are licensed under CC BY 4.0, which means others can reuse the content, make modifications, and attribute to the original author. Published stories are not editable and you cannot remove them from the site. If you wish to remove your story from the website, please send an email to stories@idrc.ocadu.ca.

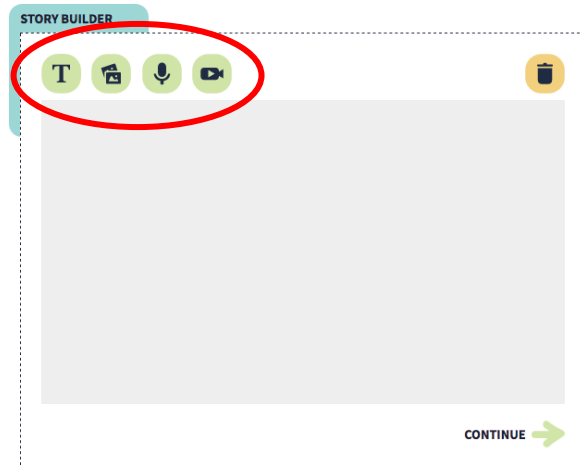
Story Builder Instructions — Long version

To upload your story please go to the Storytelling website at <https://stories.floeproject.org/>

Content Blocks

The Story Builder is designed based on building blocks. Each type of content has its own block. Each block invites you to add your content. There are four types of content you can use to build your story

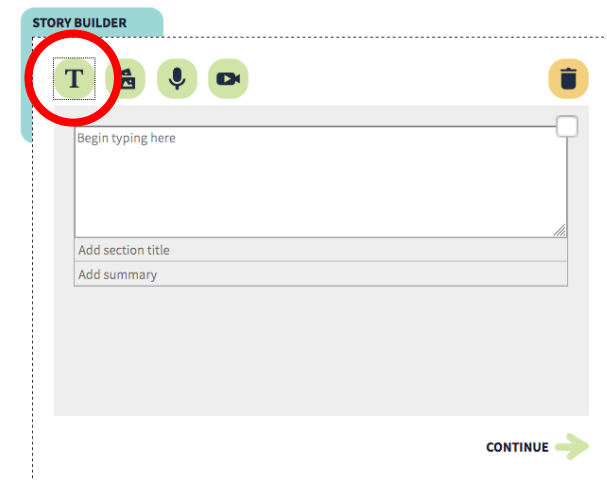
1. Written content—type directly in the tool
2. images (photos of items, drawings, diagrams, etc.)—upload files
3. audio (sound)—upload files
4. video (audio and visual)—upload files



Add blocks to your story

To build your story, you can click on an icon at the top of the Story Builder to add a block to your story. You can add as many blocks as you like.

Tip: outline the order of your blocks before building your story. You won't be able to reorder the blocks once you have added them in the Story Builder Tool.



Add descriptions (metadata) to your blocks

Each block you add to your story includes a few extra text fields where you can enter additional information about the content of that block. This information is called 'Metadata' and it helps screen readers, search engines and other assistive technologies to find and access the content of each block.

Add Section Title:

This applies for all different blocks. Giving each section a title helps readers and screen readers (apps that read words out loud on a computer) understand the content of your story better.

Add Summary:

This only applies to text blocks. Summarizing this section helps people who may not be able to read or understand the full text.

Add description:

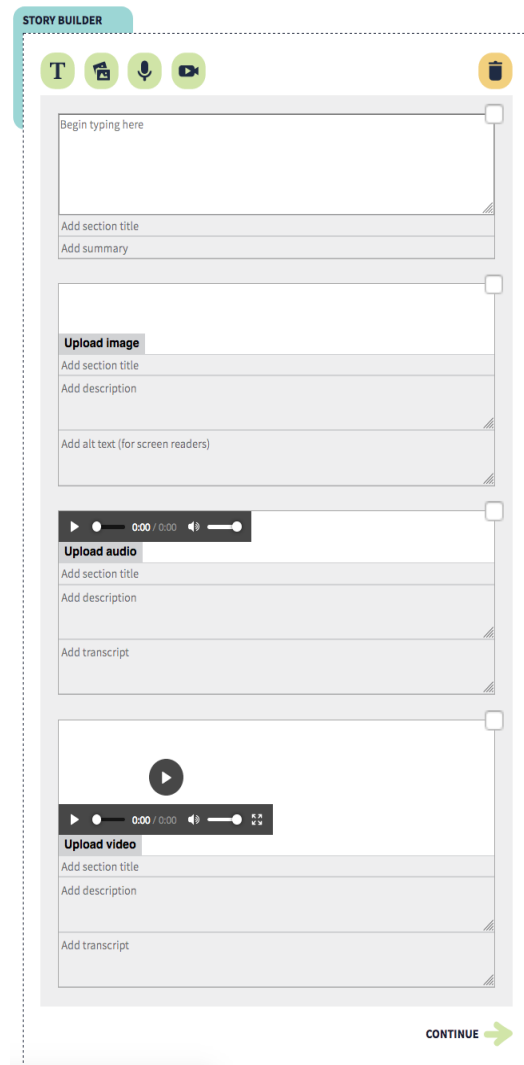
This applies to image, video and audio blocks. Description is displayed with an image, video or audio file and is usually a short sentence explaining their content.

Add alt text (Alternative text):

This only applies to image blocks and is accessible to screen readers. Alt text describes the main points of an image in text format to help communicate the meaning of an image with anyone unable to see the image.

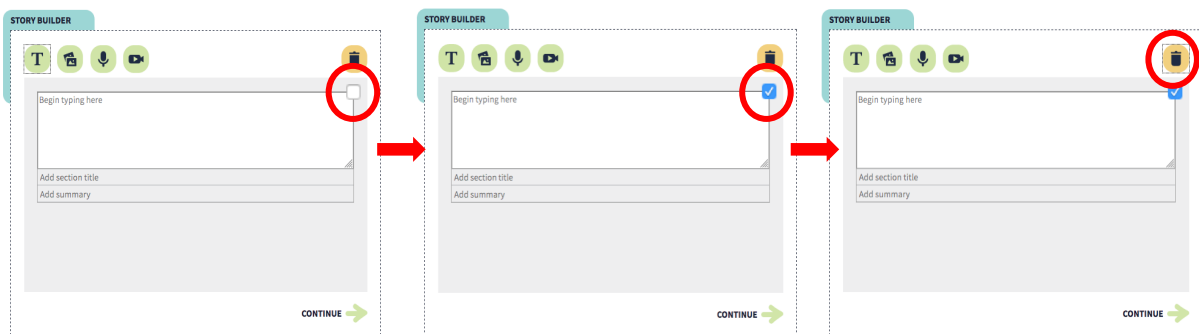
Add transcripts:

This information is only needed for video and audio blocks. A transcription of an audio file helps anyone unable to hear or understand the audio have better access to your story.



Remove blocks from your story

To remove a block, first select the checkbox at the top right corner of each block and then click on the trash can icon on the top right corner of the story builder panel. Deleted blocks cannot be retrieved.



Add title, author and keywords

When you've added all the blocks to your story, select "Continue" to give your story a title, author and keywords. This information helps others find your story and attribute it to you when they are reusing your story.

* If you are entering several different keywords, make sure they are separated by a comma.

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Title (optional)

Enter title here

Author (optional)

Enter your name here

Keywords (optional)

Keyword 1, Keyword 2

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PREVIEW MY STORY

Preview your story

Selecting the "Preview" button will display how your story will look like when it is published. You can always select the "Back" button to go back to the previous sections and edit your story.

STORY BUILDER



Keywords:

My Home Garden

Lorem Ipsum is simply dummy text of the printing and typesetting industry. Lorem Ipsum has been the industry's standard dummy text ever since the 1500s, when an unknown printer took a galley of type and scrambled it to make a type specimen book. It has survived not only five centuries, but also the leap into electronic typesetting, remaining essentially unchanged. It was popularised in the 1960s with the release of Letraset sheets containing Lorem Ipsum passages, and more recently with desktop publishing software like Aldus PageMaker including versions of Lorem Ipsum.



My Plants

Important notes

- Your published story will be licensed under CC BY 4.0.
- You won't be able to make changes to your story once you publish.
- You can have your story removed by emailing stories@idrc.ocadu.ca

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PUBLISH MY STORY

Publish your story

Once you are ready, select "Publish my story" to submit your story to the Storytelling Project website. Published stories are licensed under CC BY 4.0, which means others can reuse the content, make modifications, and attribute to the original author. Published stories are not editable and you cannot remove them from the site. If you wish to remove your story from the website, please send an email to stories@idrc.ocadu.ca.