**Site Selection Criteria**PGA Task Order 0003  
October 31, 2015

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| **Criteria for Selecting Sites** | **Characteristics of Interest, Definition** | **Level of Importance** | **Notes, Considerations** |
| **Site-Readiness and Relationship Criteria** | | | |
| Commitment from organizational leaders to participate | Interest/enthusiasm for participation and written agreement/MOU to participate | High |  |
| Commitment from PM/integrator to participate | Interest/enthusiasm for participation; contract and SOW signed by integrator lead (indicating expectations/tasks and honorarium) | High |  |
| Willingness to have GPII infrastructure installed on computers/devices that are part of the testing |  | High |  |
| Willingness to have user preferences stored on a remote GPII cloud or to host a local preferences server |  | High |  |
| Willingness of AT professionals at the site to integrate FD into existing AT evals |  | Med | This will ensure that considerations around existing AT evals are taken, so as not to impinge on staff members’ professional realm |
| **Research-Related Criteria** | | | |
| Ability to obtain research and evaluation permissions | MOU on research participation will state that written permissions must be obtained from all research participants | High | Permissions likely more complex to obtain for K-12, especially public schools |
| Sufficient total number of end user participants | At least 6 end-users at each site to participate in the research (total of 12 end-users for each domain) | High |  |
| Sufficient number and diversity of end user population | For the OER and Senior domains independently, at least 4 users from each of the following categories of disability: at least 4 cognitive, 4 vision, 4 hearing, and 4 motor skills. Additionally, the testing participants should represent diversity in terms of accessibility challenges, technological skill level, gender, and, where possible, socioeconomic background. | High |  |
| Both expert and non-expert assistants are available at the site and willing to participate in the research (e.g., teacher’s aides, family members) | At least 1 assistant/helper is available and willing to participate at each site | Med | This will help to assess design differences/requirements between assisted and unassisted tools |
| **Technical Criteria** | | | |
| Appropriate/available ICT infrastructure and assistive technology | GPII tech requirements met (TBD) | High |  |
| Existing accessible technology program at the site |  | High | Having an existing AT program is necessary in order to assess how the FD tool fits into the site’s existing methods |
| Secure and reliable Internet access |  | High |  |
| Network security requirements that are either very simple or very typical | Site must be able to access GPII services such as the preference store and user authentication pieces. | Med |  |
| **Other Criteria** | | | |
| Site is strategically valuable | Interested in participating in later development work, eventual adoption, dissemination, etc. | Low-Med |  |